

Please contact SCOTT at (909) 594-9637 or by email to Privacy@Scottmfgsolutions.com if you have any questions about this form.

Authorized Agent Information (check one box)

I am an authorized agent submitting this request on behalf of the individual named below. However, the terms “I,” “me,” and “my” refer to the individual whose Personal Information is the subject of this request.

Yes No

If you checked yes above, you must provide written proof, such as a signed and notarized Power of Attorney, that you are authorized to act on behalf of the named individual.

Signature of Agent: _____

Name of Agent: _____

All information in the sections below this line refers to the individual whose Personal Information is the subject of this request:

My Contact Information

Name: _____ **Date of Birth:** _____

Email Address: _____ **Telephone Number:** _____

Postal Address: _____

California Residency (check one box)

I am a resident of the State of California.

Yes No

Relationship to SCOTT (check all that apply)

- Website user
- Customer
- Former Customer
- Supplier or Vendor
- Other

_____ (describe)

Request to Access Personal Information and Right to Know (check all that apply)

I hereby request that SCOTT provide me with the following, in each case with respect to SCOTT's processing of my Personal Information:

- The categories of Personal Information that SCOTT has collected about me.
- The specific Personal Information that SCOTT has collected about me.
- The sources from which SCOTT has collected my Personal Information.
- The business purpose for collecting or disclosing my Personal Information.
- The categories of third parties to whom SCOTT has disclosed my Personal Information.

Request to Correct Inaccurate Personal Information (check if applicable)

- I hereby request that SCOTT correct the following inaccurate Personal Information that SCOTT has about me:

Request to Delete Personal Information (check if applicable)

I hereby request that SCOTT delete all my Personal Information.

Request to Know Personal Information Sold or Shared (check if applicable)

I hereby request that SCOTT provide me with the following, in each case with respect to SCOTT's processing of my Personal Information:

The categories of my Personal Information that SCOTT has sold to or shared with third parties.

The categories of third parties to whom SCOTT has sold or with whom SCOTT has shared my Personal Information.

The names and addresses of all third parties to whom SCOTT has sold or with whom SCOTT has shared my Personal Information.

Request to Opt-Out of Sale or Sharing of Personal Information (check if applicable)

I hereby request: **Do Not Sell My Personal Information** to third parties and **Do Not Share My Personal Information** with third parties.

Request to Limit Use and Disclosure of Sensitive Personal Information (check if applicable)

I hereby request that SCOTT limit the use of my Sensitive Personal Information to that which is necessary to perform SCOTT's business purposes, such as providing customer service, processing payments, fulfilling orders, verifying customer information, data security, web analytic services, and providing non personalized advertising as part of my short-term use; provided that my Sensitive Personal Information is not disclosed to any third parties, except as expressly permitted by the California Privacy Rights Act.

Form of Response to Request (check one)

Please respond to this request by the following means:

By email to the following email address _____.

By postal mail to the following postal address _____.